

Posted March 12, 2021

Timestamp	What is your question? Please include as much detail as possible to best provide a response	Email (optional)	What section of the RFP does your question relate to?	Page # of RFP	Answer
3/10/2021 16:22:47	What are the differences between Form 2a and Form 2b?	schmink@ufl.edu	Submission Checklist	14	2a is for rising K-8 students; 2b is for rising 9-12 students.
3/10/2021 16:34:44	The RFP requires high quality staffing, so can staffing costs be included in the budget?		Scope of Service	11	The contractor is responsible for proposing a cost per child per week. It is the responsibility of the contractor to include all relevant costs in their calculation. The CTAC is only asking for the final proposed cost per child per week.
3/10/2021 16:36:45	The RFP requires liability insurance coverage, so can liability and vehicle insurance costs be included in the budget?		Eligible Applicants	5	The contractor is responsible for proposing a cost per child per week. It is the responsibility of the contractor to include all relevant costs in their calculation. The CTAC is only asking for the final proposed cost per child per week.
3/10/2021 16:38:08	The RFP requires weekly and monthly data collection and reporting, so can administrative costs be included in the budget?		Evaluation Criteria	10	The contractor is responsible for proposing a cost per child per week. It is the responsibility of the contractor to include all relevant costs in their calculation. The CTAC is only asking for the final proposed cost per child per week.
3/10/2021 16:39:41	Does "materials reimbursement" include costs of food for refreshments?		Submission Checklist	26	No.
3/10/2021 16:40:12	What can be included in "fieldtrip reimbursement"?		Submission Checklist	26	Any fees, or other costs directly connected to the field trip.
3/10/2021 16:41:14	What are the guidelines, if any, for determining enrollment fees and scholarship amounts?		Submission Checklist	26	The contractor is responsible for proposing a cost per child per week. It is the responsibility of the contractor to include all relevant costs in their calculation. The CTAC is only asking for the final proposed cost per child per week.

3/10/2021 16:42:18	What documentation is required to establish income eligibility for scholarships?		Scope of Service	7	Any documentation of income including pay stubs; evidence of participation in SNAP, an IEP, as well as anything that documents residency in Alachua County (i.e. a student's report card). Questions about specific documentation can be addresses post award as well if there are any specific questions.
3/11/2021 9:24:25	Can we apply as a program that provides staff for youth programming within the summer programs for social and emotional development, human trafficking awareness and prevention, etc.?	Rose@cacgainesville.org	Eligible Applicants		The basis for award for this RFP is summer location sites. If you are providing services in partnership with another agency those costs should be included in the partner agency's proposal.
3/11/2021 9:27:17	Scholarships are awarded based on household income levels. What documentation is required to prove this?		Submission Checklist		Any documentation of income including pay stubs; evidence of participation in SNAP, an IEP, as well as anything that documents residency in Alachua County (i.e. a student's report card). Questions about specific documentation can be addresses post award as well if there are any specific questions.
3/11/2021 9:31:47	can cost of overnight field trips be included in the cost per child per week		Attachment 5: Data and Reporting		Costs such as transportation and fees for field trips should be separate from the cost per child per week.
3/11/2021 9:31:50	Can costs of overnight fieldtrips be included?		Submission Checklist		Yes
3/11/2021 9:43:03	I heard mention of Partner Agency Proposal-I also heard reference to staffing requirements, Where is the specific area that a partnership to be included?		Term of Services	Staffing	Contractors can identify partners delivering program activities in the Site Profile.
3/11/2021 9:51:12	Is it required/recommended for an organization to be able to provide a summer camp without funding from CTAC?		FORM: Site Profile	4	Contractors can explain their organizational capacity in Form 1
3/11/2021 9:54:20	Can you apply if you are enhancing services for existing program participants, not bringing in more?	BECKER.HOLLAND@PACECENTER.ORG	Term of Services		See B. Term of Service.
<b>Posted March 18, 2021</b>					
3/15/2021 8:03:51	Did you say that all Summer Programs "must be in person sessions"?	greaterduval@gmail.com	Eligible Applicants		Yes
3/15/2021 12:48:52	The site profile form 2b keeps duplicating "site dates and hours" and "site description" text, not allowing me to save different text in these two boxes. Should I submit the text separately to clarify these responses?		FORM: Site Profile	22	Form 2b has been updated and can be found on the website.

3/17/2021 8:38:30	Can we apply for a 9-12 program only?	matthew.mueck@ufl.edu	Scope of Service	Multiple	Yes
	I didn't submit my question but can we hire independent contractors for Dance instructors for our summer programs? if so what are the requirements.				See page 10, staffing. Same requirements.
3/17/2021 8:38:30	Can we request staff salaries?	matthew.mueck@ufl.edu	Scope of Service		The contractor is responsible for proposing a cost per child per week. It is the responsibility of the contractor to include all relevant costs in their calculation. The CTAC is only asking for the final proposed cost per child per week.
3/17/2021 8:38:30	Can we budget for indirect costs using our full federally-negotiated rate?	matthew.mueck@ufl.edu	Scope of Service		The contractor is responsible for proposing a cost per child per week. It is the responsibility of the contractor to include all relevant costs in their calculation. The CTAC is only asking for the final proposed cost per child per week.
3/17/2021 8:38:30	Is this funding an annually recurring opportunity?	matthew.mueck@ufl.edu	Scope of Service		Contract renewals are not anticipated. See page 6, Term of Services.
3/17/2021 8:38:30	Does the funding only provide scholarships for low-income families, or can funding be used to generally support the camp?	matthew.mueck@ufl.edu	Scope of Service		The contractor is responsible for proposing a cost per child per week. It is the responsibility of the contractor to include all relevant costs in their calculation. The CTAC is only asking for the final proposed cost per child per week.
3/17/2021 8:38:30	Does the separate \$2500 sponsorship opportunity have to be linked to a camp, or can it be for any community engagement event?	matthew.mueck@ufl.edu	Scope of Service		Sponsorship funds are awarded for community events and activities to support children and their families.
<b>Posted March 26, 2021</b>					
3/19/2021 18:16:24	Are children allotted a maximum number of absences under this program?	rachel@o2bkids.com		Page 6 Term of services	No. Contracts will be fee for service, based on actual enrollment and weekly attendance of children.
3/19/2021 18:16:24	How do absences affect payment for the provider?	rachel@o2bkids.com		Page 33 Billing and Compensation	The child must attend at least one day within the week for payment

3/19/2021 18:16:24	Will Children's Trust advertise the programs that are awarded these funds so families know where to enroll?	rachel@o2bkids.com		Page 7 Target population	Under the scope of services, contractors will recruit and enroll children into summer camp programming. The Children's Trust is also developing a marketing plan to ensure families are aware of scholarship opportunities.
3/19/2021 18:16:24	Can you clarify the 20% prepayment of funds to providers? Is that based on enrollment or requested slots? Is this paid weekly or monthly? When is the final 80% paid?	rachel@o2bkids.com		Page 33 Billing and Compensation	Upon completion of deliverable 1, The contractor may invoice for 25% of the scholarship amount. The advance is a one-time payment. The Contractor will not receive any additional payments until the advance has been trued up with actual services delivered. Subsequent payments will be made on a monthly basis based on each site's weekly enrollment.
3/22/2021	Has there been any discussion about accepting 504s in addition to IEPs? 504s are based on medical needs.				The trust will allow providers to accept 504s to establish eligibility for scholarships.
3/22/2021	Will this be an ongoing grant?			See page 6, Term of Services.	Contract renewals are not anticipated.
3/19/2021 18:16:24	For weekly submissions, are we able to send in our attendance records to meet the weekly attendance requirement?	rachel@o2bkids.com	Attachment 5: Data and Reporting	Page 48 Attachment 3	CTAC will provide tool for weekly attendance submission
3/22/2021 9:38:23	Statement in RFP: "Applicants that operate a charter school are also ineligible for funding. However, collaboration with the public school system and leveraged use of school resources by applicants are encouraged." - We have offered STEM Camp at a public charter school for several years serving children across Alachua County. How can the Children's Trust Fund support this high quality program in the 32641 zip code with this stipulation in place?	natalieking@iamstemcamps.com	Eligible Applicants	Page 5 Eligible Applicants	Public schools and charter schools are ineligible for funding. We encourage organizations to collaborate with these entities, which can include, but is not limited to, the use of space.
3/22/2021 12:52:05	The announcement linked under "title" on the RFP page states that the program is for kindergarteners through 8th grade. Can you please confirm that it is open to programs for high school-age students? for		Eligible Applicants	Page 6 Overview of Solicitation	The Children's Trust of Alachua County seeks qualified summer camp providers to host kindergarteners (five years old on or before September 1st) through 12th graders

3/23/2021 14:20:49	Can private vehicles be used to transport students, with the consent of their parents?		Scope of Service	Page 9 Site Profile and Site Budget and page 21 Site Budget Summary	Follow your organization's transportation policy and ensure you have appropriate liability coverage. Applicants can request reimbursement for additional program materials, fieldtrips, and transportation for children served during program. This includes site vehicle rental and fuel
3/25/2021 15:39:01	Can teaching by a volunteer tutor be counted as an academic activity, and if so, what kind of qualifications are required of the tutor?		Scope of Service	Page 10 staffing Page 47 Background Screening	Academic: activities that are designed to improve success in school. Typically, these activities are led by highly trained staff such as certified teachers and/or tutors. Highly qualified staff members capable of developing strong, positive relationships with youth participants are a key component of successful youth programs. Applicants must demonstrate solid staff experience with similar services, including certifications and/or years of service. When possible, programs are encouraged to consider hiring staff from local schools that primarily serve their participants to increase collaboration and communication opportunities with youth's schools. Background screenings and completed affidavit of good moral character forms must be completed.
<b>Posted March 29, 2021</b>					
3/19/2021	Will Children's Trust advertise the programs that are awarded these funds so families know where to enroll?	rachel@o2bkids.com		Page 7 Target population	Under the scope of services, contractors will recruit and enroll children into summer camp programming. The Children's Trust is also developing a marketing plan to ensure families are aware of scholarship opportunities.

3/19/2021	Can you clarify the 20% prepayment of funds to providers? Is that based on enrollment or requested slots? Is this paid weekly or monthly? When is the final 80% paid?	rachel@o2bkids.com		Page 33 Billing and Compensation	Upon completion of deliverable 1, The contractor may invoice for 25% of the scholarship amount. The advance is a one-time payment. The Contractor will not receive any additional payments until the advance has been trued up with actual services delivered. Subsequent payments will be made on a monthly basis based on each site's weekly enrollment.
3/22/2021	Has there been any discussion about accepting 504s in addition to IEPs? 504s are based on medical needs.				The trust will allow providers to accept 504s to establish eligibility for scholarships.
3/22/2021	Will this be an ongoing grant?			See page 6, Term of Services.	Contract renewals are not anticipated.
3/26/2021 8:57	Should fill in Column A on the chart 4. Summer Schedule and Request from CTAC if our request is for full scholarship fees support for participants (C*D)?	jhk@alachuacounty.us	Scope of Service		Column A should be zero, if you are not charging an enrollment fee
3/26/2021 13:55	How do we allocate staff pay? Is it included in each child cost or is it separate?	ltlhd1@gmail.com	Eligible Applicants		The contractor is responsible for proposing a cost per child per week. It is the responsibility of the contractor to include all relevant costs in their calculation. The CTAC is only asking for the final proposed cost per child per week.
3/26/2021 13:56	How often are we reporting out data? monthly, quarterly, bi annually?	ltlhd1@gmail.com	Eligible Applicants	page 50 of the RFP	Participant demographics and attendance data will be submitted weekly. Invoices, based on actual attendance and enrollment will be submitted on the 15th of each month
3/26/2021 13:58	Is this a cost reimbursement contract	ltlhd1@gmail.com	Scope of Service	Page 6 of the RFP	Contracts will be fee for service, based on actual enrollment and weekly attendance of children eligible for full and partial summer camp scholarships.