

Children's Trust of Alachua County

Monday, August 19, 2019 | 4:00 pm | Alachua County Administration Building
(John R. "Jack" Durrance Auditorium)

Members Present: Ken Cornell, Alachua County Commissioner (Interim Chair); Judge Susanne Wilson-Bullard (Interim Vice Chair); Tina Certain, Alachua County School Board Member (Interim Treasurer); Karen Clarke, Alachua County School Superintendent; Cheryl Twombly, DCF Community Development Administrator

Staff Present: Carl Smart, Assistant County Manager for Public Safety and Community Support Services; Robert Swain, Senior Assistant County Attorney; Claudia Tuck, Community Support Services Director; Tom Tonkavich, Community Support Services Assistant Director

1. Call To Order

Interim Chair Cornell called the meeting to order at 4:00 pm.

2. Agenda Review, Revision and Approval (Including Approval of Consent Agenda Items)

Interim Chair Cornell called for a motion to approve the regular and consent agendas.

Member Clark moved to approve the agenda including items on the consent agenda. Second by Member Certain. Call for public comments. Motion carried 5-0.

3. Executive Director Job Assessment Tool

Heather Akpan, Alachua County Human Resources Director, provided an update on the position description and next steps in the recruitment process. Member Clarke and Ms. Akpan have been working together to complete the Job Assessment Tool for the Executive Director position and presented a potential timeline for hiring an Executive Director. Comments were given by the Trust Members, Ms. Akpan and the public. Members agreed the item regarding substituting experience for education should be marked "yes". It was also noted the "Essential Functions" listed on the job description were marked "most important" on the JAT.

Member Wilson-Bullard moved to approve the revised Executive Director Position Description and Job Assessment Tool. Second by Member Twombly. Call for public comment. Motion carried 5-0.

4. One Year Funding Plan – A Conceptual Framework

Mr. Tonkavich introduced a conceptual framework for the one-year funding plan that the Trust requested. After the Trust gives further direction this information will be used to develop a formalized Request for Proposals (RFP). Members discussed the various components of the framework. Interim Chair Cornell called for comments from the Nominees and public. Generally comments suggested incorporating quality

improvements including professional development for program staff and volunteers, broadening the funding categories, holding off on Census 2020 funding until a presentation can be heard, recognizing trauma and the need for trauma informed care, clarification and definition of capital items, etc. Members also discussed the allocation of funds between the various categories.

Interim Chairman Cornell summarized changes to the framework as follows (page 41):

- General requirements, add a bullet point, that proposals be able to demonstrate performance measures to evaluate potential outcomes
- Strike one year history of providing services
- If an agency is not a 501©3 add a provision asking for an explanation as to why it is organized differently
- Combine Funding Categories 1- 4; for #1 add and/or
- Revise #2 to add after capacity, and/or improved quality programming to serve additional youth
- Revise #3 to include treating children that have experienced trauma, and/or
- Revise #4 , add grant writing, volunteer coordination, collaborative administrative coordination, professional development for youth development workers, development of out of school standards and practices

Interim Chair asked for a motion to direct staff to develop a draft RFP and application for items 1-4 as modified, and for up to 1 million in capital (#5), and that staff schedule a presentation from Census 2020.

Members discussed Item #5 (Capital) further to clarify if it is limited to programs serving children birth – 18 or children aged 6 – 18.

Member Certain moved to direct staff to develop a draft RFP and application for funding categories 1-4 as modified, and for up to 1 million in capital (#5) all items for children aged 6-18, remove funding for Census 2020 activities and that staff schedule a presentation from Census 2020. Second by Member Wilson-Bullard. Call for public input.

Member Certain moved to modify the motion to provide up to 2.5 million for funding categories 1-4 and eliminate the capital improvement funding category. Second by Member Wilson–Bullard. Call for public input. Motion failed with Members Cornell, Clarke, and Twombly in dissent.

Member Twombly moved to leave the funding categories as is, with \$1.5 million in categories 1-4 and \$1.0 million in capital improvements, with the understanding that

if proposals for categories 1-4 exceed \$1.5 million that the Trust has the flexibility to adjust the amounts for the various funding categories and that Category #5 be for children birth to age 18, and that staff schedule a Census 2020 presentation. Second by Member Clarke. Call for public input. Motion carried 3-2, with Members Certain and Wilson-Bullard in dissent.

5. CTAC Gubernatorial Nominees Status Update and General Comments

Ms. Tuck informed attendees that the Florida Children's Council indicated the Appointments Office is meeting more frequently with the Governor and in general Gubernatorial Appoints maybe begin next month.

6. Call for Public Input

Interim Chair Cornell called for comments from the public.

7. Board Member General Comments

The members of the Trust gave their final comments.

8. Adjournment

Interim Chair Cornell adjourned the meeting at 6:46 pm.

Recorded by:

LaRaven Temoney, Intern

Review by:

Thomas Tonkavich, Liaison

Approved September 9, 2019