

## Children's Trust of Alachua County

Monday, September 16, 2019 | 4:00 pm | Alachua County Health Department  
(Thomas Coward Auditorium)

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Members Present: Ken Cornell, Alachua County Commissioner (Interim Chair); Susanne Wilson-Bullard (Interim Vice Chair); Tina Certain, Alachua County School Board Member (Interim Treasurer); Karen Clarke, Alachua County School Superintendent; Cheryl Twombly, DCF Community Development Administrator

Staff Present: Carl Smart, Assistant County Manager for Public Safety and Community Support Services; Robert Swain, Senior Assistant County Attorney; Claudia Tuck, Community Support Services Director; Tom Tonkavich, Community Support Services Assistant Director

1. Call To Order

Interim Chair Cornell called the meeting to order at 4:02 pm.

2. Agenda Review, Revision and Approval (Including Approval of Consent Agenda Items)

Interim Chair Cornell explained the process for tonight's meeting noting a public hearing will begin at 5:01pm on the tentative millage rate and budget. A motion was called to approve the regular agenda and the items on the consent agenda.

**Member Clarke moved to approve the regular and consent agendas. Second by Member Twombly. Call for public comments. Motion carried 5-0.**

3. DRAFT Request for Applications (RFA) One Time Funding to Support...

Members, nominees, and the public discussed the DRAFT RFA. Comments were made regarding changes to the scoring criteria and process, addressing safety issues (background checks), and adding points to the scoring criteria to include the rural and underrepresented areas of the community. There was general consensus that agencies be allowed to submit more than one application and to ask on the application how agencies would proceed if they received only a portion of the funds requested.

**Member Certain moved to direct staff to make modifications to the draft RFA to address safety concerns by requiring staff and volunteers pass Level 2 background checks in accordance with Florida Statute, revise the point structure (10,15,15,10,15,15,10,10), combining item #3 & #5 adding, a 9<sup>th</sup> criteria to address economic disparities, modify Section 2.5 to permit the use of billing for unit cost and per cost of service, and ask staff to bring back information on best practices used by the other Children's Councils with respect to helping smaller grassroots type organizations obtain funding and background checks. Second by Judge Wilson-Bullard. Call for public input. Motion carried 5-0.**

4. Public Hearing (after 5:01 p.m.) Final Millage Rate and Budget

Interim Chair Cornell began the public hearing at 5:01 p.m. explaining the process to those in attendance. Diane Smith, Budget Manager for Budget & Fiscal Services, Robert Swain, Senior Assistant County Attorney and Interim Chair Cornell further explained the Truth in Millage legislation, explained the final and rolled back millage rates and an overview of the final budget adjustments made (see attachment). Call for comments from citizens. Following a period for citizen comments,

**Member Clarke moved to adopt Resolution 19-06 Establishing a Final Millage Rate. Second by Member Certain. Call for public comment. Motion carried 4-0 with Judge Wilson-Bullard abstaining.**

**Member Clarke moved to adopt Resolution 19-07 Establishing a Final Budget. Second by Member Certain. Motion carried 4-1 with Judge Wilson-Bullard in dissent.**

7. Tom Tonkavich, Assistant Director introduced the framework for the Comprehensive Needs Assessment. It is suggested that members consider the overall goal of the needs assessment, the required components, and what questions members would like addressed. This can help the Trust determine its future funding priorities and overall strategy. Members, nominees, and the public made comments, asked clarifying questions, etc. Interim Chair Cornell asked Dr. Knopf, Dr. Conroy, and Dr. Houchens if they could present a format for the needs assessment at the next meeting. Additionally, staff were asked to contact the other Councils on how each completed a needs assessment, best practices for background checks, and how to assist smaller agencies with the application process. Also to ask the Florida Children's Council on how to complete the needs assessment in phases.

8. CTAC Gubernatorial Nominees Status Update and General Comments

There are no updates from the Governor's Appointments Office.

9. Call for Public Input

Interim Chair Cornell called for comments from the public.

10. Board Member General Comments

The members of the Trust gave their final comments.

11. Adjournment

Interim Chair Cornell adjourned the meeting at 6:08 pm.

Approved October 7, 2019 – Consent Agenda

Reviewed by:

Thomas Tonkavich, Liaison