

Children's Trust of Alachua County

Monday, October 7, 2019 | 4:00 pm | Alachua County Health Department
(Thomas Coward Auditorium)

Members Present: Ken Cornell, Alachua County Commissioner (Interim Chair); Susan Wilson-Bullard (Interim Vice Chair); Tina Certain, Alachua County School Board Member (Interim Treasurer); Karen Clarke, Alachua County School Superintendent; Cheryl Twombly, DCF Community Development Administrator

Staff Present: Carl Smart, Assistant County Manager for Public Safety and Community Support Services; Corbin Hanson, Senior Assistant County Attorney (for Bob Swain); Claudia Tuck, Community Support Services Director

1. Call to Order

Interim Chair Cornell called the meeting to order at 4:02 pm.

2. Agenda Review, Revision and Approval (including Approval of Consent Agenda Items)

Judge Wilson Bullard asked that items #11 (Resolution 19-08 Assumption of Contracts) and #12 Approve Contracts) be pulled from the consent agenda. **Interim Vice Chair Wilson-Bullard moved to adopt the agenda as revised including consent agenda items #9 (September 16, 2019 Meeting Minutes) and #10 (FCC Membership Dues Invoice). Seconded by Member Twombly. Motion carried 5-0**

3. Discussion of Agenda Items 11, (Resolution 19-08 Assumption of Contracts) and 12 (Approve Contracts)

Members discussed the adoption of the proposed contracts, specifically the term and extension of term. The Contract term is for a one year period with an option to adopt the contract for another one year period. The Trust would need to enter into an amendment to extend the term one additional year.

Member Clarke moved to approve Agenda Items 11 and 12; seconded by member Twombly. Motion carried 4-1 with Interim Vice Chair Wilson-Bullard in dissent.

4. Presentation of Comprehensive Strengths and Needs Assessment

Presentation given by Dr. Knopf and Dr. Houchen. They recommended a synthesis of existing reports to inform the request for proposals for a comprehensive needs assessment. Other comments regarding the process included the lack of standard for measuring performance of existing programs and the difficulty in assessing them. Dr Houchen suggested that program evaluation is the responsibility of the Children's Trust and suggested this is a conversation that would need to be continued over the next year. Dr. Knopf recommended that a Technical Advisory Committee be appointed to synthesize the existing reports. Discussion followed regarding public notice for this group and the timeframe for synthesis completion.

Motion by Interim Treasurer Certain that Drs. Knopf and Houchen work together to submit a list of names for the Technical Advisory Committee to County Staff prior to the next Children’s Trust Meeting. Seconded by Member Clarke. Motion carried 5-0.

5. Presentation by Alachua County Human Resources Director Heather Akpan: Status of Executive Director Recruitment. Ms. Akpan reported that 47 applications have been received. Of the 26 screened so far, 10 have been eliminated due to not meeting the minimum requirements of the position. The remaining applications will be reviewed this week and with the posting not closing until October 8, 2019, more applications may yet be received. Ms. Akpan advised the Trust can extend the deadline for submissions if need be. She advised given the large number of qualifying submissions, the Board may wish to ask supplemental screening or assessment questions. She also advised that she can grant access to Board Members to NeoGov to view the applications. Discussion by Members continued concerning best way to move forward with applicant screening and interviewing.

Member Clarke moved to request staff provide a list of screening questions for the Board to rank the top three and staff would send the top 5 of these questions to the applicants. Member Twombly seconded. Motion carried 5-0.

6. Report by Community Support Services Claudia Tuck: Status of Gubernatorial Appointments
Required paperwork and vetting has been completed. Governor’s current focus is on appointments requiring Senate confirmation.
7. Call for Public Input
Interim Chair Cornell called for comments from the public
8. Board Member General Comments
There were no Board Member Comments
9. Adjournment
Interim Chair Cornell adjourned the meeting at 5:58 pm.

Respectfully Submitted,

Approved October 21, 2019 – Consent Agenda

Cindy Bishop, Interim Staff Liaison